

MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS -- DRAFT

Meeting Time/Date: 0900 Hours

28 March 2018

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I. CALL TO ORDER

Lee Smith, Chairman of the Board, called the meeting to order at 0926 hours.

II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Smith, Peter Pegnam, Ted Diepstraten and Jimmy Emerson. Jim Wright absent. Also present Fire Chief Mark Wade, Deputy Chief Rye Sluiter, Firefighters Steve Vickers and Cody Wilson.

III. SCHEDULED PUBLIC APPEARANCES

- Auxiliary Report: Chief Wade updated the Board on the Dan Leeds Scholarship.
- Website Report: Chief Wade said it has been brought up to date.
- Annual Audit Report: James Saunders reviewed for the Board by teleconference call the Annual Audit Report prepared by Saunders Company, Ltd. He said that in a nutshell everything was accurate and in good shape. The 62-page report noted : "The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*."

IV. CALL TO THE PUBLIC

None present.

V. CONSENT AGENDA

A.) Minutes: The Board reviewed minutes for last month's meeting.

B.) Chief's Report: A copy is attached and made a part of these minutes. Chief Wade noted that annual vehicle inspections have been completed and that firefighters have been taking and passing pack tests to assure their ability to fight wildland fires.

C.) Chairman's Report: Lee Smith thanked the Department for its help with the furniture at the Community Center. He also discussed with Department personnel plans for public meetings concerning the general election and the vote on adoption of fire codes.

D.) Financial Report: The Board reviewed and discussed.

Account Balances 03/01/2018

General Fund

10-1010 Apache County Treasurer -----\$39,484.31

10-1015 Payroll National Bank of Arizona -----	\$3,678.14
10-1020 Special Revenue National Bank of Arizona -----	\$240,533.68
General Fund Total -----	<u>\$283,696.13</u>

Greer Fire District Auxiliary -----	\$14,620.69
Greer Fire District Pension -----	\$43,415.16
Bellinger Springs Water Users -----	\$2,179.55

E.) Committee reports: The Budget Committee has begun work on next year's proposed budget and also a 2019-2020 projected budget. Chief Wade noted that property valuations for 2019-2020 fiscal year are projected to decrease 16%. The Board discussed.

F.) Correspondence: None.

Motion by Ted and second by Jimmy to approve the consent agenda. Approved 4-0

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: Chief Wade requested that the Board set \$3,000 per month as a benchmark salary for volunteers, who are not paid, as a basis for any workman's comp payments. Jimmy so moved, seconded by Ted. Approved 4-0.

B.) Hiring Candidates: None.

C.) Auxiliary Activities: Upcoming raffle and open house discussed. Chief Wade also asked for Board approval to request that the auxiliary spend \$5,000 of its money to purchase one BK mobile and one BK portable programmable radio for use on wildland fires. Ted so moved, seconded by Jimmy. Approved 4-0.

D.) Standard Operating and Administrative Procedures: Nothing new.

E.) Privacy fence: The contractor will be finishing work on the block wall at Fire Station 2 when the weather warms up. He will received final payment at that time. Chief Wade set a goal of June 30 so that it can be finished during this Fiscal Year.

F.) Verizon tower: Still waiting for final work by Verizon.

H.) FY 16 - 17 Audit: Ted moved that the audit prepared by Saunders Company be accepted. Jimmy seconded. Approved 4-0.

VII. BOARD MEMBER COMMENTS: Next meeting scheduled for April 25 at 9 a.m.

VIII. ADJOURNMENT: Meeting adjourned at 1112.

By _____

Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Jimmy Emerson _____

Peter Pegnam _____