

## MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS -- DRAFT

Meeting Time/Date: 0900 Hours

28 June 2017

Meeting Location: Greer Fire District Station 2, 38974 SR 373

### I. CALL TO ORDER

Peter Pegnam, Clerk of the Board, called the meeting to order at 0908 hours.

### II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Peter Pegnam, Jimmy Emerson and Ted Diepstraten. Also present Fire Chief Mark Wade, Captain R.J. Carnright and Lieutenant Chris Struble. Board Chairman Lee Smith and Board member Jim Wright absent.

### III. SCHEDULED PUBLIC APPEARANCES

- Auxiliary Report: Chief Wade reported that the auxiliary raffle is going well and that the annual pancake breakfast is set for Saturday, July 1.
- Website Report: Chief Wade said the Department's website is used mainly for the posting of agendas and minutes. Facebook remains the most popular method for getting news out.
- Annual Audit Report: Auditors requesting an appointment for August 14 and 15 to do their annual field work.

### IV. CALL TO THE PUBLIC

None present. However, it was brought to the Board's attention that a resident on Northwoods Road was requesting that the Department help control the dust on the road with the use of its water tender. A dust abatement application by Apache County apparently has not worked. The Board discussed and members were of the opinion that the matter be left up to the county.

### V. CONSENT AGENDA

A.) Minutes: The Board reviewed minutes for last month's meeting.

B.) Chief's Report: A copy is attached and made a part of these minutes. Chief Wade reviewed for the Board. The Chief also said that Firefighter Steve Vickers tore his Achilles tendon while off duty and would be unavailable for heavy duty for at least six weeks. The Chief also said the Department had installed a game camera at the Benny Knoll site to see if it could identify who is dumping construction material. The site is for needles and limbs. It was suggested that he check with the County Attorney on the matter. The Chief also said that the Apache County Health Care District had approved \$4,300 for the Department's defibrillator monitors. The Chief also said that the Type 6 wildland engine offered for sale by the Timber Mesa Fire Department was purchased for \$16,500. The purchase was approved by the Board at May's meeting.

C.) Chairman's Report: None.

D.) Financial Report: The Board reviewed and discussed.

Account Balances 06/01/2017

General Fund

10-1010 Apache County Treasurer -----	\$93,028.22
10-1015 Payroll National Bank of Arizona -----	\$40,029.21
10-1020 Special Revenue National Bank of Arizona -----	\$164,146.34
<b>General Fund Total -----</b>	<b><u>\$297,203.77</u></b>

Greer Fire District Auxiliary -----	\$5,992.21
Greer Fire District Pension -----	\$46,189.19
Bellinger Springs Water Users -----	\$2,603.55

E.) Committee reports: Chief Wade said the Pension Board will be meeting in the next month.

F.) Correspondence: None.

Motion by Ted and second by Jimmy to approve the consent agenda. Approved 3-0.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: Chief Wade said Firefighter Vickers has been cleared for light duty and that it would help to have him on duty at the Fire Station during his recovery period. He would be available to handle the phone, walk-ins, burn permits, etc. The money would need to come from the Department's emergency funds. The Board discussed. Jimmy moved that Vickers be allowed to work part-time as needed. Ted Seconded. Approved 3-0.

B.) Hiring Candidates: None.

C.) Auxiliary Activities: Covered previously.

D.) Standard Operating and Administrative Procedures: None.

E.) Privacy fence: Nothing new.

F.) Verizon tower: Nothing new.

G.) FY-15-16 Audit. The audit report previously reviewed and discussed by the Board in April was in need of formal approval. Ted so moved; Jimmy seconded. Approved 3-0.

VII. BOARD MEMBER COMMENTS: None.

VIII. NEXT SCHEDULED MEETING set for July 26 at 9 a.m.

IX. ADJOURNMENT

Meeting Adjourned at 0948.

By \_\_\_\_\_  
Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman \_\_\_\_\_

Ted Diepstraten \_\_\_\_\_

Jim Wright \_\_\_\_\_

Jimmy Emerson \_\_\_\_\_

Peter Pegnam \_\_\_\_\_