

MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS -- DRAFT

Meeting Time/Date: 0900 Hours

16 November 2016

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I. CALL TO ORDER

Lee Smith, chairman of the board, called the meeting to order at 0903 hours.

II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Lee Smith, Peter Pegnam, Jimmy Emerson and Jim Wright. Ted Diepstraten absent. Also present Deputy Chief Rye Sluiter, Lt. Chris Struble and Firefighter Jacob Orona. Fire Chief Mark Wade present by teleconference.

III. SCHEDULED PUBLIC APPEARANCES

- Auxiliary Report: Chief Wade said the auxiliary met to finalize the Dan Leeds Scholarship and is getting ready to send out packets to High School seniors. The scholarship is designed to assist students studying to become EMTs, paramedics and firefighters.

- Website Report: Chief Wade said it was up to date.

- Annual Audit Report: District has sent in its annual letter about the district itself concerning call volumes, changes in personnel, etc.

IV. CALL TO THE PUBLIC

None present.

V. CONSENT AGENDA

A.) Minutes: The Board reviewed minutes for last month's regular meeting. The fund balance was corrected to \$95,219.95

B.) Chief's Report: A copy is attached and made a part of these minutes. The chief also updated the board on repairs needed for the district's 1997 Tahoe, which serves as a utility vehicle and is the second medical vehicle out responding to calls. He said it may be better to sell it and buy another used vehicle to take its place. Lt. Struble will look into it. Also, the Auxiliary's annual Christmas party is being planned for December 11. Chief Wade also reported that a change in shifts has allowed the district to have a minimum of two personnel on duty at all times except on Tuesday, Wednesday and Thursday nights, when one person is on duty.

C.) Chairman's Report: Chairman Smith distributed a list of known winter residents in Greer that will assist the district in emergency situations. He described it as a work in progress and asked for additions and deletions. The list contained 80-plus names and will continue to be updated.

D.) Financial Report: The Board reviewed and discussed. Six exception reports were filed

by Chief Wade:

1. A \$220 finance charge for a late payment on a credit card.
2. An over budget amount for fingerprints and drug screening because of a larger than anticipated number of applicants.
3. A \$10,000 budget for new turnouts was under-budgeted by \$135.
4. Building addition line item budget was unintentionally dropped from the current budget.
5. A vacuum cleaner not budgeted for was purchased for the crew quarters.
6. Two new propellers for the district's rescue boat were over budget.

Account Balances 11/01/2016

General Fund

10-1010 Apache County Treasurer -----	\$118,877.53
10-1015 Payroll National Bank of Arizona -----	\$12,351.79
10-1020 Special Revenue National Bank of Arizona -----	\$101,541.96
General Fund Total -----	<u>\$232,771.28</u>

Greer Fire District Auxiliary -----	\$9,505.92
Greer Fire District Pension -----	\$24,147.39
Bellinger Springs Water Users -----	\$1,999.55

E.) Committee reports: None.

F.) Correspondence: Chief Wade said the Arizona Department of Homeland Security said it did not receive the district's reimbursement request for \$30,000. The request was sent two months ago. Another was sent by FedEx and the payment will be made.

Motion by Peter and second by Jimmy to approve the consent agenda with the correction to last month's minutes. Approved 4-0.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: None.

B.) Hiring Candidates: Claudia Schley a new volunteer and Steve Owens a new reserve

C.) Auxiliary Activities: Jimmy moved that the Auxiliary be authorized to spend a maximum of \$1,600 of its funds for the district's Christmas party. Jim seconded. Approved 4-0.

D.) Standard Operating and Administrative Procedures: None.

E.) Privacy fence. No update.

F.) Verizon tower: Nothing new.

VII. BOARD MEMBER COMMENTS

Next regular board meeting set for 0900 hours December 14, 2016 at Station 2.

VIII. Meeting Adjourned at 1009.

By _____
Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Jimmy Emerson _____

Peter Pegnam _____