

## MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS -- DRAFT

Meeting Time/Date: 0900 Hours

28 September 2016

Meeting Location: Greer Fire District Station 2, 38974 SR 373

### I. CALL TO ORDER

Lee Smith, chairman of the board, called the meeting to order at 0918 hours.

### II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Lee Smith, Ted Diepstraten, Peter Pegnam, Jim Wright and Jimmy Emerson.  
Also present Chief Mark Wade and Firefighter Steve Vickers.

### III. SCHEDULED PUBLIC APPEARANCES

- Auxiliary Report: Nothing new.
- Website Report: Chief Wade said the password glitch has been resolved and the district website is up-to-date and running.
- Annual Audit Report: Chairman Smith said he is working on obtaining the annual letter of indebtedness that needs to be filed with the state.

### IV. CALL TO THE PUBLIC

None present.

### V. CONSENT AGENDA

A.) Minutes: The Board reviewed minutes for last month's regular meeting.

B.) Chief's Report: A copy is attached and made a part of these minutes.

Chief Wade and board members also discussed the county's efforts in removing trees along the county right-of-way through town. The trees were damaged by beetles. The department assisted in setting up a detour.

Chief Wade also reported that the Apache County Recorder confirmed that The Arizona Fire District and Greer Fire District were the deeded owners of the parcel of land upon which GFD Station 2 is built. A recent survey created confusion as to the legal ownership.

C.) Chairman's Report: Chairman Smith requested that the monthly board packets emailed to board members from the Chief be identified by date. He also requested that the department assist in alerting the public about using the new pedestrian pathway in town because of safety concerns of people walking in the road.

D.) Financial Report: The Board reviewed and discussed.

Chief Wade said one of the designated check signers for Greer Fire District needed to go to the bank to authorize the district to go paperless on the Bellinger Spring Water Users account in order to save money.

Account Balances 9/01/2016

General Fund

10-1010 Apache County Treasurer -----(\$6,574.53)  
10-1015 Payroll National Bank of Arizona -----\$9,898.00  
10-1020 Special Revenue National Bank of Arizona -----\$124,921.77  
**General Fund Total -----\$128,245.24**

Greer Fire District Auxiliary -----\$9,005.92  
Greer Fire District Pension -----\$20,103.39  
Bellinger Springs Water Users -----\$2,016.55

E.) Committee reports: None.

F.) Correspondence: Covered previously.

Motion by Ted and second by Jim to approve the consent agenda. Approved 5-0.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: Board member Jimmy Emerson and Chief Wade discussed on-going efforts to recruit volunteers. Jimmy requested that a notice soliciting volunteers be added to the bulletin board at the Post Office.

Chief Wade said six full-time firefighters plus himself and Deputy Chief Rye Sluiter are assisted by reserves from Eagar and Springerville departments when needed in order to avoid overtime pay.

The Board also suggested that the department analyze the personnel cost associated with sending equipment out to assist with fires. The department is reimbursed for the use of equipment but not for personnel.

B.) Hiring Candidates: Chief Wade said paperwork is in the final stage for a new volunteer.

C.) Auxiliary Activities: Nothing.

D.) Standard Operating and Administrative Procedures: None.

E.) Privacy fence. Verizon Representative Reg Destree said Verizon is planning on erecting its cell tower at GFD Station 2 in March. A privacy wall is to be built when the tower goes in. Destree asked if the March schedule would fit in with the construction of the wall. Jimmy Emerson said a February-March timetable would work for the wall as long as the ground is not frozen. The company hired to build the wall will be notified to plan on a February 1-15 date for starting the wall so it can be done by mid-March.

F.) Verizon tower: Covered under Item E.

G.) NAFCA Multi-Agency Mutual Aid Agreement. Chief Wade reviewed with the Board the Northeastern Arizona Fire Chiefs' Association mutual aid agreement. Chief Wade said he needed the Board to appoint him as the designated officer of this agreement in order to go forward. Jimmy Emerson moved that Chief Wade be so appointed. Ted Diepstraten seconded. The board approved unanimously 5-0.

VII. BOARD MEMBER COMMENTS

Next regular board meeting set for 0900 hours October 26, 2016 at Station 2. Because of Thanksgiving and Christmas holidays, the November meeting was advanced to November 16 and the December meeting to December 14.

VIII. Meeting Adjourned at 1047.

By \_\_\_\_\_

Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman \_\_\_\_\_

Ted Diepstraten \_\_\_\_\_

Jim Wright \_\_\_\_\_

Jimmy Emerson \_\_\_\_\_

Peter Pegnam \_\_\_\_\_