

# MEETING MINUTES OF THE GREER FIRE DISTRICT BOARD OF DIRECTORS -- DRAFT

Meeting Time/Date: 0900 Hours

23 September 2015

Meeting Location: Greer Fire District Station 2, 38974 SR 373

## I. CALL TO ORDER

Lee Smith, chairman of the board, called the meeting to order at 0904 hours.

## II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Lee Smith, Ted Diepstraten, Jimmy Emerson and Peter Pegnam. Jim Wright absent. A quorum of Board Members was present. Chief Mark Wade attended via teleconference call.

## III. SCHEDULED PUBLIC APPEARANCES

### Auxiliary Report

- Chief Wade said more Greer Fire District hats to be delivered to Lazy Trout Market to be sold as fundraiser.

### Website Report

- Chief Wade said new email addresses have been provided for all Board Members to ensure District has access, per Arizona Revised Statutes, to all Greer Fire District emails.

### Annual Audit Report

- Chairman Smith said the audit has been completed and that the district was in "good shape." Two things to be addressed: One is that the pension needs to be changed so that funds are from pre-tax revenue per IRS 218 Agreement. Second is that the budget forecast needs to cover two years and not one.

## IV. CALL TO THE PUBLIC

None present.

## V. CONSENT AGENDA

A.) Minutes: The Board reviewed the minutes of the July meeting. Chairman Smith asked for an update on moving the portable warning sign to a location north of the Lazy Trout Market to alert motorists of traffic hazards. Chief Wade to handle.

B.) Chief's Report: A copy is attached and made a part of these minutes. Total calls for August were 13. The Chief said 100-150 sandbags were now available at the Fire Station for residents who may face weather-related flooding.

C.) Chairman's Report: Nothing additional.

D.) Financial Report: The Board reviewed. Chief Wade discussed Exception Report 2016-01, which addressed a decrease in collected tax revenue. This has been caused by a delay with

Apache County in sending out delinquent notices. County taking corrective action. Chief also discussed five other Exception Reports. and Budget Item 10-7630, which relates to Worker Comp Insurance.

Account Balances 09/01/2015

General Fund

10-1010 Apache County Treasurer -----	<-\$6,960.17>
10-1015 Payroll National Bank of Arizona -----	\$8,355.99
10-1020 Special Revenue National Bank of Arizona -----	\$127,380.94
<b>General Fund Total -----</b>	<b><u>-\$128,776.76</u></b>

Greer Fire District Auxiliary -----	\$10,023.31
Greer Fire District Pension -----	\$24,137.83
Bellinger Springs Water Users -----	\$2,524.55

E.) Committee reports: None.

F.) Correspondence: Chief Wade received a letter of compliance from the Property Tax Oversight Commission.

Motion by Jimmy and second by Ted to approve the consent agenda. Approved unanimously.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: Cody Wilson's season position ending Oct. 1. Chief Wade said Cody would be available to fill in when needed.

B.) Volunteer & Hiring Candidates: One resident has expressed an interest in becoming a volunteer.

C.) Auxiliary Activities: Nothing additional.

D.) Standard Operating and Administrative Procedures: No updates.

E.) Privacy fence. Minutes from the Board of Supervisors August 17, 2015 meeting were read and discussed. The Supervisors approved at that meeting a Verizon plan for erecting a cell phone tower at Greer Fire Station 2 contingent on Verizon erecting a block wall along the south and west sides of the fire station at Verizon's expense. No action taken by the district board.

F.) Verizon Tower. District attorney has reviewed lease for proposed Verizon cell phone tower. Chief Wade said some proposed changes were suggested by the attorney but that the

lease was in proper order. No action taken.

G.) The installation of an ETS heater discussed for Station 1, which has been left with no heat because of recent remodeling. The cost for the heater, including installment, was estimated to be \$3,000. Jimmy moved and Ted seconded that \$3,000 be approved for the project. Approved unanimously.

VII. BOARD MEMBER COMMENTS

More discussion concerning Apache County and delinquent tax notices.

The next regular Board meeting was set for 0900 hours October 28 at station 2.

VIII. Meeting Adjourned at 1011.

By \_\_\_\_\_  
Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman \_\_\_\_\_

Ted Diepstraten \_\_\_\_\_

Jim Wright \_\_\_\_\_

Jimmy Emerson \_\_\_\_\_

Peter Pegnam \_\_\_\_\_