

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 0900 Hours
24 June 2015

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I. CALL TO ORDER

Lee Smith, chairman of the board, called the meeting to order at 0900 hours.

II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Lee Smith, Ted Diepstraten, Jimmy Emerson, Jim Wright, Peter Pegnam. A quorum of Board Members was present. Also present Chief Mark Wade, Deputy Chief Rye Sluiter, Lieutenant Chris Struble, firefighter Cody Wilson, and Auxiliary member Harriet Barker.

III. SCHEDULED PUBLIC APPEARANCES

Auxiliary Report

- To be given later in meeting.

Website Report

• Chief Wade said the website is up to date and that the Facebook page is more popular than the website with the public as far as current happenings. The Department was able to do a timely Facebook post concerning smoke that drifted into town one day.

Annual Audit Report

- Later in the meeting.

IV. CALL TO THE PUBLIC: None present.

V. CONSENT AGENDA

A.) Minutes: The Board reviewed the minutes of the May meeting.

B.) Chief's Report: A copy is attached and made a part of these minutes. Chief introduced Cody Wilson, who was hired for the Department's new seasonal position. A question was raised concerning burn permits. Chief said a burn permit is required for all outside fires except in developed campgrounds. Also, a ventilation fan at the Station 2 was replaced and solar lighting was added to flagpoles at both stations.

C.) Chairman's Report: Later in the meeting.

D.) Financial Report: The Board reviewed.

Account Balances 06/01/2015

General Fund

10-1010 Apache County Treasurer -----\$16,060.46
10-1015 Payroll National Bank of Arizona -----\$4,220.02
10-1020 Special Revenue National Bank of Arizona -----\$66,980.54
General Fund Total -----\$87,261.02

Greer Fire District Auxiliary -----\$8,788.33
Greer Fire District Pension -----\$27,100.74
Bellinger Springs Water Users -----\$2,889.55

E.) Committee reports: None.

F.) Correspondence: Letter received from Saunders Company regarding professional services. Moved to Action Agenda. Standard confirmation letter from Property Tax Oversight Commission regarding property tax levy.

Motion by Ted and second by Jim to approve the consent agenda. Approved unanimously.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: None.

B.) Volunteer & Hiring Candidates: Chief said Cody Wilson's position runs from June 1 through September 30.

C.) Auxiliary Activities update by Harriet Barker:

1. Update on Auxiliary's next fundraising project: the sale of Greer Fire Department baseball caps, which will sell for \$20 each.
2. Update on T-shirt sales.
3. The establishment of an annual \$500 scholarship in the name of Dan Leeds.
4. A question on the possibility of selling hot dogs at the Labor Day races in Greer.
5. Year-end activities.

Ted moved and Jimmy seconded to authorize \$1,100 for the production of the baseball caps. Approved unanimously.

Jimmy Moved and Ted seconded to spend \$500 annually for the Dan Leed's scholarship. Approved unanimously.

D.) Standard Operating and Administrative Procedures: Chief distributed a revision to Standard Administrative Procedure #7 concerning paid time off. Peter moved and Ted

seconded to approve the revision. Unanimous..

E.) Excess Equipment. Sealed bids. Chief Wade reported that after the proper posting he had received one sealed bid for the purchase of Tender 1754, which had been removed from service because of safety issues. Chief reported that the Tender dated to at least 1957, perhaps as far back as the 1940s. The bid was for \$500 from Fire District Captain R.J. Carnright. The Board discussed. Jimmy moved and Ted seconded to accept the bid. Approved unanimously.

F.) Correspondence from Saunders Company, the District's auditor, moved here to Action Calendar. The engagement letter offered a one-year rate and a three-year rate. Jimmy moved and Ted seconded to accept the three-year offer. Unanimous.

VII. BOARD MEMBER COMMENTS: Chairman's Reported moved here. Chairman Smith asked the Board to review before the next meeting the goals Chief Wade set for Fiscal Year 2014-2015.

The next regular Board meeting was set for July 22 at 0900 hours at Station 2.

VIII. Meeting Adjourned at 1036.

By _____
Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Jimmy Emerson _____

Peter Pegnam _____

