

MEETING MINUTES OF THE GREER FIRE DISTRICT

BOARD OF DIRECTORS

Meeting Time/Date: 0900 Hours

19 November 2014

Meeting Location: Greer Fire District Station 2, 38974 SR 373

I. CALL TO ORDER

Lee Smith, chairman of the board, called the meeting to order at 0901 hours.

II. ROLL CALL OF FIRE BOARD MEMBERS

Attendees: Lee Smith, Ted Diepstraten, Peter Pegnam, Jim Wright. A quorum of Board members was present. (Jimmy Emerson arrived at approximately 0937.) Also present: Chief Wade, Deputy Chief Sluiter, Firefighters Vickers and Meacham.

III. SCHEDULED PUBLIC APPEARANCES

Auxiliary Report

- Blue shirts, large size, sold out and may be reordered.

Web Site Report

- Chief Wade reported there is a working Facebook link on the District's web page that will allow for more timely updates for the public.

Annual Audit Report

- Lee reported that it probably will be received in January.

IV. CALL TO THE PUBLIC: None present.

V. CONSENT AGENDA

A.) Minutes: October 29, 2014. The Board reviewed the minutes.

B.) Chief's Report: A copy is attached and made a part of these minutes.

C.) Chairman's Report: Lee presented information on procedures for an executive session if one should be needed.

D.) Treasurer's Report: The Board reviewed.

Account Balances 11/01/2014

General Fund

10-1010 Apache County Treasurer -----	\$39,384.39
10-1015 Payroll National Bank of Arizona -----	\$3,555.09
10-1020 Special Revenue National Bank of Arizona -----	\$90,157.83
General Fund Total -----	<u>\$133,097.31</u>

Greer Fire District Auxiliary -----	\$6,373.09
Greer Fire District Pension -----	\$16,679.11
Bellinger Springs Water Users -----	\$2,315.55

E.) Committee reports: None.

F.) Correspondence: Department of revenue forms received and to be filled out. Chief Wade reported on more meetings scheduled concerning billing changes sought by Apache County on dispatch services. Options are being reviewed.

Motion by Ted and second by Peter to approve consent agenda. Approved.

VI. DISCUSSION AND POSSIBLE ACTION CALENDAR

A.) Personnel Issues: Chief Wade reported that a time clock has been installed and is in use. Scheduling and staffing discussed. Chief Wade noted that board members and staff have access to Google Calendar, where scheduling information is posted.

B.) Volunteer & Hiring Candidates: Discussed previously as part of Personnel Issues.

C.) Auxiliary Activities: Handled previously.

D.) Standard Operating and Administrative Procedures: Avenues of communications within department discussed. Attendance policy discussed.

VII. BOARD MEMBER COMMENTS: None. Next Month's meeting set for December 17 at 0900 hours.

VIII. Meeting Adjourned at 1009.

By _____
Peter Pegnam, Clerk

Board members:

Lee Smith, Chairman _____

Ted Diepstraten _____

Jim Wright _____

Jimmy Emerson _____

Peter Pegnam _____